（Form 2）

**Check sheet for applicants (Optinal)**

This sheet is intended to confirm the input items of the online application form in advance.

Filling this sheet is optional, but please use to avoid any copying errors.

[How to use]

① Please create Form 1(Abstruct manuscript for proceedings 2 pages in A4 size) at first.

② Filling this sheet by copy and paste from Form 1.

③ Filling the online application form by copy and paste from this sheet, attach Form 1 and apply.

\* indicates a required field

**Representative Presenter（Applicant）**

　Last Name＊

　First Name＊

**Representative presenter's affiliation (affiliation number 1)**

Name of School＊ Select one that applies (25 member schools are registered.)

Faculty etc.

※Please refer to the followings.

e.g.1）For undergraduate studens, please enter Faculty and Department.(Unnecessary Major or Course)

e.g.2）For junior(women's) college students or technical college (Polytechnic) students, please enter Department.

E.g.3）For advanced course students in technical college (Polytechnic), please enter such as "Advanced course of 〇〇".

e.g.4）For graduate students, please enter such as "Graduate school of 〇〇 major in 〇〇".

Academic Year＊

※For underguraduate students, please enter numbers only.

※For advanced course students in technical college (Polytechnic), please enter such as "A1" or "A2".

※For graduate students, please enter such as "M1","D1”.

Laboratory / Seminar Name＊

※If your presentation is not based upon what you learned in your lab or seminar, please enter the name of the course.

　　Group Name

　　Representative presenter's(Applicants's) Phone Number＊

　　Representative presenter's(Applicants's) E-mail Address＊

**Affiliations of instructor, co-presenter, and research collaborator（Register affiliation）**

※Please enter if instructor, co-presenter or reserch collaborator belongs different from your affiliation.

Affiliation 1）Affiliation of the representative presenter（Uneditable）

Affiliation 2）

Affiliation 3）

Affiliation 4）

※If you have more than 4 affiliations, please fill in up to 4 and contact us when you have completed your application.

**About Co-presenter**

Name of the 2nd presenter

　Last Name

　First Name

　Affiliation number

※Please select the affiliation number from the registered affiliations.

※If you have multiple affiliations, please select more than one.

Name of the 3rd presenter

　Last Name

　First Name

　Affiliation number

Name of the 4th presenter

　Last Name

　First Name

　Affiliation number

Name of the 5th presenter

　Last Name

　First Name

　Affiliation number

Name of the 6th presenter

　Last Name

　First Name

　Affiliation number

Name of the 7th presenter

　Last Name

　First Name

　Affiliation number

Name of the 8th presenter

　Last Name

　First Name

　Affiliation number

Name of the 9th presenter

　Last Name

　First Name

　Affiliation number

Name of the 10th presenter

　Last Name

　First Name

　Affiliation number

※If you have more than 10th presentater, please fill in up to 10th and contact us when you have completed your application.

**About Representative instructor (ex. professor, associate professor)**

Name of Representative instructor

　Last Name＊

　First Name＊

　Affiliation number＊

※Please select the affiliation number from the registered affiliations.

※If you have multiple affiliations, please select more than one.

　E-mail address of the instructor＊

　Laboratory phone number or the instructor's phone number＊

　Have you obtained the approval of your instructor? ＊ Yes (check box)

Name of the 2nd instructor

　Last Name

　First Name

　Affiliation number

Name of the 3rd instructor

　Last Name

　First Name

　Affiliation number

※If you have more than 3rd intsructors, please fill in up to 3rd and contact us when you have completed your application.

**About Research Collaborator**

※Please enter if you have any Reserch Collaborators.

Name of the 1st Research Collaborator

　Last Name

　First Name

　Affiliation number

Name of the 2nd Research Collaborator

　Last Name

　First Name

　Affiliation number

Name of the 3rd Research Collaborator

　Last Name

　First Name

　Affiliation number

※If you have more than 3rd Reserch Collaborators, please fill in up to 3rd and contact us when you have completed your application.

**Format and Field of your presentation**

Presentation format

English Oral presentation only （Uneditable）

Presentation Field (select)＊

・Biochemistry and Biotechnology

・Social issues and sustainability

**Presentation title (including the subtitle) and Keywords**

1st line of title:＊

2nd line of title:

3rd line of title:

※Please enter the same title as in the abstract(2 pages in A4 size)

※Within 3 lines: Up to 70 characters per line.

Keywords 1＊

Keywords 2

Keywords 3

Keywords 4

Keywords 5

※Please enter the same keywords as in the abstract(2 pages in A4 size)

※At least one, but not more than five, up to a total of 60 characters. ※Characters, not the words.

**Abstract(brief style) for the Program Booklet**

Please select Format of the abstract(brief style)\*.

① Text-only format (Format 1:形式1)

② Format including figures and tables (Format 2:形式2)

③ Format including schemes such as chemical reaction equations (Format 3:形式3)

※Select from 3 types. Please check in the p12-13 of the Japanese version of the application requirements.

Only the person who chose Format 2 or 3, Please attach a chart or diagram (jpg)

File name should be University\_full name, such as "Kogakuin University\_Yamada Taro.jpg"

※The height and width of the image is as follows. Templates can be downloaded from the website.

Format 2; height 225px × width 250px

Format 3; height 110px × width 774px

Abstract(brief style) text\*

|  |
| --- |
|  |

Up to 700 characters(Format 1:形式1)

Up to 500 characters(Format 2:形式2)

Up to 500 characters(Format 3:形式3)

The number of characters includes spaces, but excludes control codes(HTML Tag)

※Characters, not the words.

**Submission an abstruct**

Please attach an abstract (2 pages in A4 size: pdf format)\*.

※File name should be University\_full name, such as "Kogakuin University\_Yamada Taro.pdf"

Please click"個人情報の取り扱いを表示する" and check the Consent for the Handling of Personal Information.

If you accept it, check "同意する".

And click "確認画面へ" to confirmation screen.